

CHICAGO SUMMER BUSINESS INSTITUTE

Preparing Today's Students to Become Tomorrow's Professionals

Application for Employment - All application materials must be submitted on or before March 31, 2015.

CPS STUDENTS – apply online via CPS Academic Works <https://cps.academicworks.com/opportunities/188>

Non-CPS students may send completed application materials via email or mail to:

admin2@chicagobusinessinstitute.com or Chicago Summer Business Institute, P.O. Box 64445, Chicago, IL 60664

Last Name		First Name		MI
Address		City/State	Zip code	
		Chicago, IL		
Date of Birth	Age	Sex	Email Address*	
Home Phone		Cell or Alternate Phone		
High School		Current Grade	Current GPA on a scale of	
		10 th or 11 th	_____ / 4.0 or 5.0	
Parent/Guardian Full Name		Parent/Guardian Phone	Parent/Guardian Email Address*	
*If you do not currently have an email address, we recommend that you visit www.yahoo.com or www.gmail.com to sign up for a free email account for convenient receipt of notifications from the Chicago Summer Business Institute.				
*** JOB READINESS WORKSHOP ***				
Saturday, March 21st from 10am to 12pm more info @ www.chicagobusinessinstitute.com				
I plan to attend the Job Readiness Workshop on March 21 st (please check one) <input type="checkbox"/> Yes or <input type="checkbox"/> No				

Eligibility Requirements (STUDENT MUST MEET ALL REQUIREMENTS):

- Student must be a **resident** of the City of Chicago;
- Student must **currently** be a Sophomore or Junior (ages 15 and under need a valid work permit by 6/1/15);
- Student must have a 3.0 GPA or higher (on a 4.0 scale);
- Student must attend either a public/charter, parochial or private high school;
- Student must have a social security card; **and**
- Annual household income must not exceed \$60,000 a year (Parents/Guardians must sign Certificate of Income Verification Form which can be found on our website)

Application Materials (MUST BE SUBMITTED AT THE SAME TIME):

- Complete Application for Employment;
- Complete Income Verification Form;
- Provide Updated Resume (**REQUIRED**);
- Provide Two (2) Letters of Recommendation;
- Provide Official High School Transcript, **and**
- Provide Essay (2 pages, typewritten double-spaced on the topic below):

“If you were a social entrepreneur, what social problem would you attempt to solve or change? Why are you interested in solving or changing it? How would you solve or change it?”

A social entrepreneur is a person whose main purpose is to bring about positive change to help solve a community problem.

INTERVIEWS WILL BE HELD ON
SATURDAY, APRIL 18TH AND SATURDAY, APRIL 25TH
STUDENTS WILL BE NOTIFIED VIA EMAIL * REGARDING
HIS/HER SCHEDULED INTERVIEW DATE, TIME AND LOCATION.

Student E-Signature (REQUIRED)		Date	
Parent E-Signature (REQUIRED)		Date	
Type names above		Type dates above	

For more information visit our website at www.chicagobusinessinstitute.com