

# PAID SUMMER INTERNSHIPS

**Applications for summer employment are now available!**

**Due Date: March 31, 2015**

**SOPHOMORES & JUNIORS**

**CPS STUDENTS – apply online via CPS Academic Works at <https://cps.academicworks.com/opportunitites/188>  
Non-CPS students may send completed application materials via email or mail to:  
[admin2@chicagobusinessinstitute.com](mailto:admin2@chicagobusinessinstitute.com) or Chicago Summer Business Institute, P.O. Box 64445, Chicago, IL 60664**

This year represents the **25<sup>th</sup>** anniversary of the Chicago Summer Business Institute (“CSBI”). We offer:

- PAID summer internships for Chicago high school students in the 10<sup>th</sup> and 11<sup>th</sup> grades
- Internships at various banks, law firms, investment banking firms, accounting firms, etc.
- Participation in entrepreneurial, economic and financial literacy empowerment workshops

**This program is available to students who meet all of the following eligibility requirements:**

- ❑ Students must be a **resident** of the City of Chicago;
- ❑ Students must **currently** be a Sophomore or Junior (ages 15 and under need a valid work permit by 6/1/15);
- ❑ Students must have a 3.0 GPA or higher (on a 4.0 scale);
- ❑ Students must attend either a public/charter, parochial or private high school;
- ❑ Students must have a social security card; **and**
- ❑ Annual household income must not exceed \$60,000 a year (Parents/Guardians must sign Certificate of Income Verification Form which can be found on our website)

## JOB READINESS WORKSHOP

Attend a **FREE** job readiness workshop. **Highlights:** creating effective resumes, preparing for successful interviews, making positive first impressions, understanding office etiquette, and interactive role-playing.

WHEN:	WHERE:
Saturday, March 21, 2015 10:00 a.m. to 12:00 p.m.	City Hall Council Chambers* 121 N. LaSalle Street   Chicago, Illinois
*Do not contact City Hall or its employees for information regarding this workshop.	

**Space is limited and registration is required.** If interested, (please check)  **Yes** on your CSBI Application for Employment and/or email your **NAME, AGE, HIGH SCHOOL and GRADE LEVEL** to [admin2@chicagobusinessinstitute.com](mailto:admin2@chicagobusinessinstitute.com) on or before **March 14, 2015**.

For more info visit our website at [www.chicagobusinessinstitute.com](http://www.chicagobusinessinstitute.com)